



# The Complete Course on Purchasing Management

## Course

### Venue Information

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**Venue:** London UK

**Place:**

**Start Date:** 2026-12-15

**End Date:** 2026-12-19

### Course Details

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**Net Fee:** £4750.00

**Duration:** 1 Week

**Category ID:** P,PACC

**Course Code:** P,PACC-28

### Syllabus

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## Course Syllabus

### Introduction

This course covers the skills required to lead a procurement team to world class performance. It focuses on the common “gaps” in performance that must be filled in order for Purchasing Management to provide the continuous improvements needed for organizations to meet their strategic objectives.

Further, this course encourages everyone how to be proactive rather than reactive in procurement activities and how to be working on the “right” things that display Purchasing’s creativity, flexibility, and supply market knowledge. It establishes how to provide and measure purchasing contributions to the organization so that this critical function can be elevated as a core organization competency.

**The course will feature:**

- Managing Supplier to Obtain Best in Class Results

## **Objectives**

- Learn how to develop high performance purchasing organizations.
- Develop strategic purchasing plans & discuss how to improve internal customer service.
- Appreciate and see the analytics that guide procurement strategies.
- Explore many ways of reporting key performance indicators (KPIs).
- Understand the most important competencies for purchasing personnel.

## **Content**

### **Day One**

#### **The 1st Steps to Becoming World Class**

- Stages To World Class Purchasing
- How Purchasing is viewed today
- Strategic Sourcing
- Developing Spend Profiles and the ABC Analysis
- New Job Descriptions For Purchasing of the future
- Purchasing Personnel Required Skill Sets

### **Day Two**

#### **Evaluating Your Own Operation**

- What are Best Practices
- Purchasing Gap Analysis
- Vision and Mission for Purchasing
- Developing The Purchasing Department Strategic Plan
- Developing Key Performance Indicators (KPIs) For Procurement
- Developing A Company Purchase Price Index

### **Day Three**

#### **Continuous Improvement and How to Get It**

- Cost Reduction Initiatives
- Methods of Cost Containment
- Waste In The Supply Chain
- Breaking Down The Elements Of Supplier Cost
- Commodity/Service Strategic Planning
- Resisting Price Increases

### **Day Four**

#### **Supplier Management Approaches**

- Process mapping to eliminate low value activities
- Applying eProcurement business process

## **Day Five**

### **Improving the Image of Procurement**

- Global Sourcing
- International Labor Rates Comparison
- Developing and Maintaining a Customer Focus
- Basic Issues In Corruption And Fraud Prevention
- Increasing The Level of Procurement Professionalism
- Keeping Current in the profession