



# The Complete Course on Management Course

## Venue Information

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**Venue:** London UK

**Place:**

**Start Date:** 2026-03-17

**End Date:** 2026-03-21

## Course Details

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**Net Fee:** £4750.00

**Duration:** 1 Week

**Category ID:** MAL

**Course Code:** MAL-48

## Syllabus

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### Course Syllabus

#### Introduction

This course presents a high level appreciation of the principles of effective management and the practices that generate commitment and productivity. Through the process of self study, education and reflection on experience, this course will enable delegates to widen their understanding of the Manager's role and apply practical strategies that will deliver immediate impact and improvement.

Good management is the foundation that underpins successful organisations. Become the 'Communicating Manager' who instructs but listens; the 'Managerial Leader' that inspires and the 'People Developer' who generates employee engagement. If people management is important to you, get learn new skills or sharpen your current competence by attending this motivating and energizing course.

#### This course will feature:

- Tools for effective self management, team management and 'managerial leadership'
- Recognizing individuality, managing diversity and aligning team performance

## **objectives**

### **By the end of this course, participants will be able to:**

- Recognise their managerial strengths and set an agenda for development
- Employ a range of interpersonal skills to build engagement
- Deliver constructive feedback that motivates future performance
- Diagnose team performance and identify strategies for improvement
- Select and apply innovative ideas and techniques for problem solving

## **Contents**

### **Day One**

#### **The Foundation of Management**

- Management demands courage
- The first step: managing self
- Employing the right management style at the right time
- Accepting responsibility
- Accentuating the positive
- Having the courage to turn your ideas into action

### **Day Two**

#### **Dealing with Workplace Conflict**

- Defining organisational conflict
- Understanding the causes of conflict
- The Thomas-Kilmann Conflict Mode Instrument
- Managing individual differences
- Managing conflict for productive outcomes
- The creative benefits of productive disagreement

### **Day Three**

#### **Managing Organisational Improvement**

- Focusing on continuous improvement
- Diagnostic tools for organisational/team appraisal

- Measuring the success of improvement efforts

## **Day Four**

### **Building and leading the motivated teams**

- Characteristics of effective teams
- Characteristics of ineffective teams
- Managing the factors affecting team performance
- Empowering team development
- Utilizing team diversity
- Coaching to enhancing team competence

## **Day Five**

### **Managing Problem Solving activity**

- Balancing analytical and creative thinking
- Effective use of mind mapping
- Capturing the power of brainstorming
- Unlocking team potential
- Treating problems as challenges
- Action planning for future improvement